

# FOOTSTEP MANAGEMENT MOVE-IN PROPERTY CONDITION REPORT

Tenant-Print Name \_\_\_\_\_  
Tenant-Print Name \_\_\_\_\_  
Tenant-Print Name \_\_\_\_\_  
Tenant-Print Name \_\_\_\_\_

Apartment Address: \_\_\_\_\_ Apt. # \_\_\_\_\_

Move In Date \_\_\_\_\_

Please complete the Move-In Exceptions Comments section, sign the report, and return to *Footstep Management* @ 575 Lester Ave. Onalaska, WI 54650, by the 8<sup>th</sup> day of your tenancy. The premises are being delivered in clean, sanitary and good condition with no spots, stains, marks, damages or deteriorated paint, unless otherwise noted below in move-in exceptions. This is not request maintenance. Contact the landlord if maintenance is required. The following list of items is not comprehensive, but rather gives a sample of areas where tenant may note damage. "Deteriorated paint" means paint is cracking, flaking, chipping, peeling, chalking or otherwise separating from the surface to which it has been applied. Deteriorated paint also includes worn or damaged paint on a friction or and impact surface. Deteriorated paint does not include paint where nail holes, hair-line cracks, or small nicks or scratches resulting from normal wear-and-tear are present, provided all layers of paint remain securely bonded to the substrate.

<b>Item</b>	<b>Move in exceptions</b>
<b>Living Rm &amp; Dining</b>	
Walls/Ceiling	_____
Floor/Carpet	_____
Closets/Doors/Locks	_____
Lights/Mirrors	_____
Blinds	_____
Windows/Tracks/Screens	_____
Fireplace (Single Bedrooms)	_____
Deteriorated Paint	_____
<b>Kitchen</b>	
Walls/Ceiling	_____
Floor	_____
Counter Tops/Tile	_____
Cabinets	_____
Oven/Stove	_____
Hood/Fan/Lights	_____
Dishwasher/Refrigerator	_____
Sink/Faucet/Disposal	_____
Deteriorated Paint	_____
<b>Bedrooms</b>	
Walls/Ceilings	_____
Floor/Carpet	_____
Lights/Mirrors	_____
Blinds	_____
Patio Door/Closets/Shelves	_____
Deteriorated Paint	_____

Half Bath/Utility

Walls/Ceilings \_\_\_\_\_

Floor \_\_\_\_\_

Light/Vent Fan \_\_\_\_\_

Sink \_\_\_\_\_

Deteriorated Paint \_\_\_\_\_

**Bathroom**

Walls/Ceilings \_\_\_\_\_

Floor \_\_\_\_\_

Cabinets/Mirrors \_\_\_\_\_

Sink/Tub/Shower \_\_\_\_\_

Tile/Grout \_\_\_\_\_

Light/Vent Fan \_\_\_\_\_

Toilet \_\_\_\_\_

Deteriorated Paint \_\_\_\_\_

**Exterior**

Balcony/Deck/Patio \_\_\_\_\_

Garage/Parking Area \_\_\_\_\_

Any Misc. \_\_\_\_\_

**Any other move-in comments**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tenant has inspected the above premises prior to 8<sup>th</sup> day of occupancy and accepts it subject to the conditions and/or exceptions noted above. Tenant agrees to deliver the premises in like condition upon termination of tenancy, normal wear and tear expected. If more than one Tenant, all must sign and date this completed Move-In report.

Tenant Signature \_\_\_\_\_ Date \_\_\_\_\_

Tenant Signature \_\_\_\_\_ Date \_\_\_\_\_

Tenant Signature \_\_\_\_\_ Date \_\_\_\_\_

Tenant Signature \_\_\_\_\_ Date \_\_\_\_\_